



NOTICE INVITING OFFERS

CANARA BANK HEAD OFFICE INVITES APPLICATIONS FROM REPUTED COURIER AGENCIES FOR EMPANELMENT.

FOR DETAILS LOG ON TO OUR WEBSITE:

WWW.CANARABANK.COM

ASSISTANT GENERAL MANAGER

**RECORDS & TAPPAL SECTION,
GENERAL ADMINISTRATION WING,
HEAD OFFICE, 112, J C Road,
BENGALURU- 560 002
TEL: 080 - 22116010 / 080- 2221581-209
EMail:horandt@canbank.com**



RECORDS & TAPPAL SECTION, G. A. WING, H.O., BENGALURU - 560 002.

E-MAIL: horandt@canbank.com PHONE:080-22116010 & 080 - 22221581 Ext. 209

NOTICE INVITING OFFERS

NOTICE INVITING OFFERS FOR EMPANELMENT OF GENERAL COURIER AGENCIES FOR THE HEAD OFFICE, ITS ANNEXE OFFICES IN BENGALURU AND MANIPAL (KARNATAKA STATE) FOR ONE YEAR

CANARA BANK: Records & Tappal Section, General Administration Wing, Head Office, 112, J C Road, Bengaluru-560 002, proposes to empanel reputed and leading Courier Agencies for Head Office for one year.

Applications are invited from the interested Courier Agencies, who fulfill the eligibility criteria, laid down below, for empanelment:

- (1) The Courier Agency should have minimum of 5 years' experience as on **31.03.2021**, having an Office in Bangalore, having Service Network in major cities & State Capitals in any one or more Regions of India such as Bengaluru Local, Southern Region other than Bengaluru Local, Western and Central Region, Eastern Region, Northern Region and North Eastern Region and corresponding to the Region/s that they intend to provide services and should have provided satisfactory service in the respective Region to any of the Scheduled Banks/Financial institutions/ Government Departments having all India network, during the last 3 years as on **31.03.2021** and should have the facility of Web-tracking of the Courier/Consignments
- (2) Minimum Annual Turnover under Courier Business shall be **50.00 lakh** during the last Financial Year i. e., **2020-21**.

Applicants are requested to submit their application along with Company/Firm profile, client-list and network details. Chartered Accountant's Certificate along with the GSRT 9 Return for the Financial Year 2020-21 are required to be submitted along with the application. **Application format and Offer /Tender Document can be collected either from our Office or downloaded from this website between 04.11.2021 and 24.11.2021.**

Applications should be submitted along with an EMD of **Rs. 1,000.00** (Rupees One thousand only) by way of Demand Draft, drawn in favour of CANARA BANK, PAYABLE AT BENGALURU, which will be adjusted for Security Deposit in case of successful bidders and will be returned to the unsuccessful Bidders.

The Bank may also obtain OPL from the applicant's Clients / Banks and consider only those applications having satisfactory reports.

The existing Empaneled Courier Agencies are also required to apply afresh along with the above details.

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Applications should be submitted to the following address.

**The Assistant General Manager
Records & Tappal Section
General Administration Wing
CANARA BANK, HEAD OFFICE
112, J. C. Road, BENGALURU- 560 002.**

Last date for receipt of application at this Office is on or before -
24.11.2021- 3.30 P M.

The Bank reserves the right to accept/reject any/all the applications received in response to this advertisement without assigning any reason whatsoever.

Empanelment will not by itself confer any right of entrustment of service as the entrustment of mailing articles is subject to the requirement and as per the laid down procedure of the Bank only.

ASSISTANT GENERAL MANAGER



**APPLICATION FOR EMPANELMENT OF COURIER AGENCIES
FOR THE HEAD OFFICE ,ITS ANNEXES IN BANGALORE AND MANIPAL**

- 1) NAME OF THE COURIER AGENCY :
- 2) CONSTITUTION :
- 3) NAMES OF PARTNERS/DIRECTORS :
- 4) DATE OF ESTABLISHMENT :
- 5) ANNUAL TURNOVER (2020-21) :
- 6) ADDRESS, TELEPHONE NO. &
CONTACT PERSON
 - a) HEAD OFFICE :
 - b) BRANCH/CONTROLLING OFFICE
AT BANGALORE :
- 7) NO. OF BRANCHES :
 - a) INDIA :
 - b) ABROAD :
- 8) NO. OF FRANCHISES :
- 9) DETAILS OF SERVICES :
 - a) DURATION OF DELIVERY :
 - b) TRACKING OF CONSIGNMENT :
 - c) ACK. FOR DELIVERY (P O D SLIP):
- 10) NAME OF THE BANKERS WITH
ADDRESS :
- 11) NO. OF CONSIGNMENTS / MAIL
HANDLED 2020-21
(PICK-UP AND DELIVERIES)
- 12) RISK/INSURANCE COVERAGE
FOR CONSIGNMENT/MAIL :
- 13) PRESENTLY EMPANELLED WITH :

Continued....



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14) PAN NO. :

15) GST REGISTRATION NO.(GSTIN):

PLACE:

Yours faithfully,

DATE:

COURIER AGENCY
(WITH SEAL)